



Pharmacy Technician – Pharmacy – Permanent Part-Time

Primary Duties

- Distributes medications throughout the hospital
- Maintains the computerized drug inventory system, including acquisition of medications, monitoring of contracts, monitoring of expiry dates and proper disposal
- Maintains computerized patient medication profile system
- Pre-packages and labels medications per a unit dose drug distribution system
- Ensures controlled, safe and secure storage of medications
- Record keeping in accordance with Hospital policies and standards of professional practice
- Completes non-sterile manufacturing of pharmaceutical products
- Acts as a liaison, within scope of practice, for nursing and medical staff by providing a variety of medical references to access information when required
- Other related duties as assigned

Education & Experience

- Completion of a Pharmacy Technician program from an accredited institution
- Registration with the Ontario College of Pharmacists as a Registered Pharmacy Technician (RPhT)
- Experience in a hospital pharmacy is an asset

Skills & Abilities

- Ability to work to full scope of practice as a Pharmacy Technician
- Strong verbal and written communication skills, including good interpersonal skills
- Must be able to follow oral and written instructions with accuracy, precision and dependability
- Working knowledge of computers, pharmacy software programs, and health records databases
- Ability to distinguish routine functions from those requiring professional judgment, referring appropriate inquiries and issues to the pharmacist
- Ability to use a variety of medical references to access information relevant to nursing inquiries, within scope of practice
- Ability to work accurately and efficiently in a fast-paced environment using excellent organizational and time management skills to prioritize duties
- Ability to work independently and in a group as a team member
- Ability to adapt to a changing work environment
- Understanding of ethical behaviours and confidentiality requirements in a health care institution

Compensation Disclosure: \$39.49 to \$49.22 per hour

AI Disclosure: If any AI or automated tools are used during the screening or selection process, all results will be reviewed by a member of our HR team before any hiring decisions are made.

Vacancy Status: This posting is for an existing vacancy.

Accessibility Statement (AODA): We thank all applicants for their interest in Campbellford Memorial Hospital. To promote employment equity, we welcome applications from all qualified individuals including Indigenous persons, immigrants, members of minority groups, women, and persons with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

How to Apply:

Applications, quoting competition **N26-41** will be accepted by Jennifer Bonnici Elias, Human Resources Advisor via email at careers@cmh.ca

Accommodations: If you require accommodations during any part of the application process, please notify **Jennifer Bonnici Elias** at jbonnicielias@cmh.ca. All requests will be handled in confidence in compliance with accessibility standards.
