Campbellford Memorial Hospital
Board of Directors Open Meeting - Minutes
Tuesday, January 28th, 2025 @ 4:00 PM

PRESENT: Glen Wood (Chair), Jeff Hohenkerk, Liz Mathewson, Michael Bunn, Sandra Conley, Marg Carter, Dr. Dimitri Louvish, Doug Hunt, Dr. Ellen Buck-McFadyen, Heather Campbell, Robbie Beatty, Trish Wood, Jennifer Glover, Dr. Danish Chippa, Greg Clarke, Fiona Harrington,
REGRETS: Deanna Baker, Bruce Thompson, Carrie Hayward
GUESTS: Peter Mitchell (Recorder), Adam Kolisnyk, Jessica Brandon

1. CALL TO ORDER

Glen Wood called the meeting to order at 4:00 PM.

Prior to the start of the meeting, John Russell from the Foundation provided an update on the fundraising efforts of the Foundation in 2024 noting that it had been a record setting year which included fundraising for the new CT Scanner and Endoscopy equipment.

1.1 Confirmation of Quorum

A Quorum was confirmed.

1.2 Approval of Agenda

Motion: Be it resolved that the Board of Directors approves the agenda as circulated.

Moved by: Marg Carter
Seconded by: Trish Wood
Carried

1.3 Declaration of Conflicts of Interest

There were no conflicts declared.

2. MEDICAL CANNABIS CLINIC PRESENTATION

Dr. Stephen Glazier presented to the Board regarding a proposed Cannabis Clinic he is seeking to establish at the hospital. He provided an overview of the proposed clinic's operations, including the patient assessment process, target demographic, and expected outcomes. He also shared data on the work CannaWay Clinic, the company that operates his other cannabis clinics, has done to date, including patient volumes, conditions treated, and demographic insights. Additionally, Dr. Glazier highlighted the positive patient outcomes observed in CannaWay's existing clinics, including reductions in pain and anxiety. He noted that, to date, there are no hospital-based medical cannabis clinics anywhere in Canada.

The Board inquired about the Medical Advisory Committee's response to the proposal. Dr. Louvish confirmed that the medical staff were supportive of the initiative and had no concerns. Some Directors raised questions about how this type of clinic differs from a safe injection site. Dr. Glazier clarified that his clinic focuses on pain management and does not serve individuals with chronic substance dependence. Instead, it is designed for patients seeking treatment for chronic conditions.

When asked why he was interested in establishing the clinic in Campbellford, Dr. Glazier explained that he has been practicing in the community since 2018 and is passionate about developing healthcare services in underserved areas.

Further discussion took place regarding the nature of the clinic and how the public would be informed about its services. It was noted that CannaWay Clinic has experience in public consultations and education sessions, and a communication strategy would be developed if the hospital decided to move forward with the initiative.

Following the presentation, CEO Hohenkerk informed the board that hospital leadership would continue working with Dr. Glazier to assess whether the clinic would be a suitable fit.

3. CONSENT AGENDA

(The following items/recommendations have been identified as part of the consent agenda for the regular meeting. Directors are encouraged to contact the Board Chair, CEO or EA to the CEO/Board in advance of the meeting if there are questions about a listed consent agenda item. Any Director may request that any of the Materials be moved to the Board or Committee meeting agenda.)

3.1 Summary of Motions in Consent Agenda

Motion: Be it resolved that the Consent Agenda be approved, including all motions listed in section 3.1 - Summary of Motions in Consent Agenda.

Moved by: Marg Carter
Seconded by: Dr. Ellen Buck-McFadyen
Carried

3.2 Board of Director Meeting Minutes of November 26th, 2024

3.3 Auxiliary Report

3.4 Foundation Report

3.5 Multi-Care Lodge Report

4. BUSINESS ARISING/COMMITTEE MATTERS

4.1 Quality Committee Report

Liz Mathewson provided an update on the work conducted at the December Quality Committee meeting, highlighting a presentation on ethical decision-making. She noted that CNE Heather Campbell had recently delivered this presentation to the regional ethics committee, emphasizing its relevance and importance in guiding ethical considerations related to substitute decision makers in blended families.

4.2 Resource & Audit Committee Report

Glen Wood highlighted the Draft Operating and Capital Budgets included in the meeting package, noting that both will be presented to the Board for final approval in March. He informed the Board that the proposed budget includes a deficit and projects that a $5.3 million cash infusion will be needed throughout the year to maintain positive cash flow. Additionally, he noted that $600,000 in new spending is being allocated to operational growth and excellence.

5. NEW BUSINESS

5.1 Enhance Governance Structure Approval

Nic Pasquino from BLG Law provided the Board with an overview of the Enhanced Governance Structure, which was presented for approval. He noted that the Resource & Audit Committee had reviewed the structure and recommended its approval by the Board.

Motion: WHEREAS:

A. Campbellford Memorial Hospital (the "Hospital") is party to a Master Services and Governance Agreement amongst Campbellford Memorial Hospital, Haliburton Highlands Health Services Corporation, Lakeridge Health, Northumberland Hills Hospital, Peterborough Regional Health Centre, Ross Memorial Hospital, and Scarborough Health Network (collectively the "CE Hospitals"), pursuant to which the CE Hospitals have procured and implemented a shared clinical information system ("CE CIS") for use by all CE Hospitals;

B. Pursuant to a resolution dated October 3rd, 2023, the board of directors of the Hospital (the "Board") approved entering into a non-binding term sheet governing the formation, organization and implementation of a new not-for-profit corporation through which the CE CIS will be operated;

C. The new not-for-profit corporation, Enabling Healthcare Across Networks of Central East Ontario ("ENHANCE"), was incorporated under the Ontario Not-for-Profit Corporations Act, 2010 effective November 16, 2023; and

D. The chief executive officer of the Hospital (the "CEO") and the chief executive officers of the other CE Hospitals have unanimously recommended approving:

i. the members' agreement governing ENHANCE and the relationships amongst ENHANCE and the CE Hospitals (the "Members' Agreement");
ii. the asset transfer agreement between ENHANCE and Scarborough Health Network ("SHN") pursuant to which SHN agrees to transfer certain assets utilized in, and certain employees employed in relation to, the CE CIS to the Corporation (the "SHN Transfer Agreement");
iii. the asset transfer agreement between ENHANCE and Lakeridge Health ("LH") pursuant to which LH agrees to transfer certain assets utilized in the CE CIS to the Corporation (the "LH Transfer Agreement");
iv. the data sharing agreement governing the management of personal information and personal health information maintained in the CE CIS (the "DSA");
v. the support services agreement between ENHANCE and SHN, pursuant to which SHN will provide certain support services to ENHANCE (the "Support Services Agreement");
vi. the general operating by-law, which set out the rules governing the activities and affairs of ENHANCE, that will apply from and after the effective date of the Members'Agreement (the "By-Laws"); and
vii. the master services agreement governing the provision of services by ENHANCE to each CE Hospital (the "MSA", and together with the Members' Agreement, the SHN Transfer Agreement, the LH Transfer Agreement, the DSA, the Support Services Agreement, and the By-Laws, the "Definitive Documents");

a copy of which Definitive Documents have been presented to the Board.

NOW THEREFORE be it resolved that:

1. The Definitive Documents, substantially in the form and/or on such terms and conditions as have been submitted to the Board, with such additions, deletions, amendments and other changes as the CEO and chairperson of the Board (collectively, the "Authorized Signatories") may approve, are hereby approved.

2. The Authorized Signatories are hereby authorized to execute, enter into and deliver, for and in the name of and on behalf of the Hospital, the Members' Agreement, the MSA, the DSA, and the performance of the Hospital's obligations thereunder, is hereby authorized and approved.

3. The CEO is authorized and directed to share a copy of this resolution with the chief executive officers of the other CE Hospitals.

The Authorized Signatories are authorized and directed to execute and deliver such documents and instruments, and to take all actions necessary or desirable to give effect to these resolutions.

Moved by: Marg Carter
Seconded by: Greg Clarke

Carried

5.2 Board Peer Assessment

Directors were asked to complete the Board Peer Assessment form and were told that EA Peter Mitchell would be emailing a copy to directors to complete following the meeting.

5.3 Practice Ready Program

Dr. Dimitri Louvish provided the Board with an update on the program, noting that it is currently a pilot initiative limited to primary care physicians. He emphasized that the hospital continues to advocate for the program’s expansion.

6. REPORTS

6.1 Chair Report

The Board Chair report was circulated prior to the meeting. Additionally, Vice Chair Glen Wood acknowledged the hospital’s efforts in equity, diversity, and inclusion (EDI), particularly in the context of recent global events. The Board expressed its agreement and requested that its support for the JEDI Committee be communicated through Trish Wood, the Board representative on the committee.

6.2 President/CEO Report

CEO Hohenkerk began by acknowledging the efforts of the Foundation and expressing gratitude for their contributions over the past year.

He provided the Board with an update on the hospital’s initiatives, including the launch of the new strategic plan, branding, website, and intranet. He also outlined the proposed events accompanying the strategic plan launch and noted that the hospital is collaborating with a company to support its execution. Additionally, he highlighted a recent meeting with Alderville First Nation and the hospital’s efforts to establish partnerships to better serve their community.

CEO Hohenkerk also briefly discussed the Ontario Hospital Association’s advocacy for increased hospital funding, emphasizing the financial challenges facing the healthcare sector.

6.3 Chief of Staff Report

Chief of Staff Dr. Dimitri Louvish updated the board on recent physician recruitment activities, patient volumes and program development.

7. CORRESPONDENCE

Directors were informed that correspondence was available for review in the supplementary package. There were no questions.

8. NEXT MEETING DATE – March 25th, 2025

9. MOTION TO ADJOURN THE OPEN MEETING

Moved by: Marg Carter
Seconded by: Trish Wood
Carried