



**Campbellford  
Memorial Hospital**

**Campbellford Memorial Hospital  
Board of Directors Open Meeting - Minutes  
Tuesday, January 27<sup>th</sup>, 2026 @ 3:00 PM**

**PRESENT:** Carrie Hayward (Chair), Jeff Hohenkerk, Liz Mathewson, Marg Carter, Dr. Dimitri Louvish, Doug Hunt, Glen Wood, Heather Campbell, Jennifer Glover, Dr. Danish Chippa, Fiona Harrington, June Tutak, Trish Wood, Beth Lucciola, Michael Bunn, Liz Mathewson, Sandra Conley, Dr. Ellen Buck-McFadyen, Greg Clarke

**REGRETS:**

**GUESTS:** Peter Mitchell (Recorder), Jessica Brandon, Adam Kolisnyk

**1. CALL TO ORDER**

Carrie Hayward called the meeting to order at 3:02 PM.

**1.1 Land Acknowledgement**

Carrie Hayward offered a Land Acknowledgement.

**1.2 Confirmation of Quorum**

A Quorum was confirmed.

**1.3 Approval of Agenda**

**Motion:** Be it resolved that the agenda be approved as circulated.

**Moved by:** Liz Mathewson

**Seconded by:** June Tutak

**Carried.**

**1.4 Declaration of Conflicts of Interest**

No conflicts were declared.

**2. REDEVELOPMENT WORKSHOP**

The board engaged in a redevelopment workshop focused on a number of topics related to the project.

**3. CONSENT AGENDA**

**(The following items/recommendations have been identified as part of the consent agenda for the regular meeting. Directors are encouraged to contact the Board Chair, CEO or EA to the CEO/Board in advance of the meeting if there are questions about a listed consent agenda item. Any Director may request that any of the Materials be moved to the Board or Committee meeting agenda.)**

**3.1 Summary of Motions in Consent Agenda**

**Motion:** Be it resolved that the Consent Agenda be approved as amended, including all motions listed in section 3.1 - Summary of Motions in Consent Agenda.

Minutes of board meeting amended to note Greg Clarke was at the meeting and the Multicare Lodge report to correct the date.

**Moved by:** Glen Wood

**Seconded by:** Marg Carter

**Carried.**

**3.2 Board of Director Meeting Minutes of November 25th, 2025**

**3.3 Auxiliary Report**

**3.4 Foundation Report**

**3.5 Multicare Lodge Report**

**4. BUSINESS ARISING/COMMITTEE MATTERS**

**4.1 Quality Committee Report**

The Quality Committee Report was submitted to the Board as previously circulated. Committee Chair Liz Mathewson informed the Board that the committee had received a presentation on delirium. She recommended that the Board consider receiving a similar educational session in the future.

**4.2 Resource & Audit Committee Report**

Committee Chair Glenn Wood provided an overview of the budget approval process, outlining that the draft budget was initially reviewed by the Resource & Audit Committee. Upon completion of this review, the draft is then submitted to the Board for consideration. The final budget is presented and approved through the same sequential process.

Chair Wood also elaborated on the hospital's financial management practices, clarifying the distinctions between base funding and other forms of funding as they relate to the balance sheet. He further explained the differences between cash flow and accounting, emphasizing how cash flow and the balance sheet represent separate aspects of the hospital's financial position.

#### **4.2.1 Draft Operating Budget 2026/27**

Chief Financial Officer Adam Kolisnyk presented the draft operating budget for fiscal year 2026/27 to the Board. Mr. Kolisnyk emphasized several key high-level points pertaining to the proposed budget. Board Chair Carrie Hayward expressed appreciation to the hospital leadership team for their successful advocacy efforts, which resulted in a recent increase in base funding for the hospital.

The Board inquired as to whether there was any rationale provided for the specific amount of the base funding increase. It was confirmed that no explicit rationale was given regarding the determination of the funding amount.

It was noted that the current draft budget reflects a projected deficit of approximately \$3 million. The Board acknowledged that additional funding would be required prior to the end of the fiscal year. It was also stated that the budget includes an annual allocation of between \$50,000 and \$75,000 for interest costs associated with the hospital's line of credit.

#### **4.2.2 Draft Capital Budget 2026/27**

The draft capital budget for the 2026/27 fiscal year was formally presented to the Board. It was communicated that the entirety of the capital budget is fully funded by the Foundation. Furthermore, the Board was advised that a comprehensive five-year capital plan is currently in development, which will be coordinated alongside the implementation of an asset management tracking plan.

It was noted that capital planning is being strategically integrated with the redevelopment project, whereby items that can reasonably be postponed until the completion of the new hospital are being deferred. Additionally, items expected to outlast the current facility but may not be suitable for transfer to the new site are also being deferred wherever feasible.

The Board was further informed that the Auxiliary has expressed interest in obtaining a more detailed breakdown of capital items, specifically the requested quantities of each item when multiple units are required (e.g., stretchers). This information would enable the Auxiliary to consider supporting the acquisition of such items.

### **5. NEW BUSINESS**

## **5.1 Board Peer Assessment**

Chair Carrie Hayward noted that the peer assessment is a requirement and that a fillable PDF will be sent out after the meeting.

## **5.2 Director Liability – Fiduciary Matters**

Glen Wood, Chair of the Resource & Audit Committee, reported that the motion outlined in the briefing note would not proceed at this time. He explained that subsequent information has been received, which reduces the necessity of advancing the motion. Mr. Wood clarified that, under the Public Hospitals Act, as long as decisions are made in good faith, its provisions take precedence over the Ontario Not-for-Profit Corporations Act (ONCA) regarding director liability. Specifically, the Public Hospitals Act stipulates that directors are not personally liable for fiduciary shortfalls, even though the ONCA suggests otherwise.

## **6. REPORTS**

### **6.1 Chair Report**

Chair Carrie Hayward invited Sandra Conley to provide an overview of upcoming social events being arranged for the Board. Ms. Conley reported that the first event is scheduled to take place in March, with a more formal gathering planned for later in the spring.

Chair Hayward proceeded to update the Board on recent progress concerning the Redevelopment Project. She informed members that she had attended a meeting with OMNI on Monday, during which OMNI expressed eagerness to advance the project. However, she emphasized that several outstanding issues must be resolved prior to moving forward.

Chair Hayward further reported that she and CEO Jeff Hohenkerk are scheduled to meet with a committee of Northumberland County Council the following week, as well as the Mayor and Deputy Mayor of Trent Hills later in February. She added that additional meetings with neighboring municipalities are also being arranged. Chair Hayward also provided an update regarding the newly established Communications and Community Engagement Committee. She reported that the inaugural meeting was highly successful and outlined the committee's objectives as well as the engagement strategy currently under development.

### **6.2 President/CEO Report**

President and Chief Executive Officer Jeff Hohenkerk presented an update regarding his recent professional development activities. He reaffirmed the hospital's receipt of a successful base funding adjustment. Mr. Hohenkerk further outlined ongoing collaborative efforts with the five local hospital partners, emphasizing the identification and implementation of shared efficiencies aligned with Ontario Health's stated priorities. These priorities include coordinated procurement initiatives, integration of regional back-office functions, and the optimization of shared inpatient bed capacity. In response to a Board inquiry concerning the potential for additional savings requirements to impact staffing levels, hospital leadership indicated that any such impacts would be addressed through attrition wherever possible.

**6.3 Chief of Staff Report**

Chief of Staff Dr. Dimitri Louvish presented an update on the most recent items related to medical affairs including upcoming recruitment events and training sessions.

**7. CORRESPONDENCE**

**8. NEXT MEETING DATE – March 31st, 2026**

**9. MOTION TO ADJOURN THE OPEN MEETING**

**Moved by:** Marg Carter

**Seconded by:** Liz Mathewson

**Carried:**