



**Director of Redevelopment**  
**Temporary Part-Time (Approx. 2 Years)**

**M25-04**

**POSITION SUMMARY**

Reporting to the President and CEO, the Director of Redevelopment is responsible for the overall planning, coordination, and execution of the hospital's capital redevelopment project. This includes leading and managing planning consultants, regulatory submissions, internal stakeholder engagement, and governance support to ensure the project progresses through the Ministry of Health capital planning framework. This role will provide high-level oversight of planning milestones including land severance, environmental and Indigenous consultation, co-location integration with Omni quality living (LTC), and alignment with strategic organizational goals.

**MAJOR RESPONSIBILITIES**

- Oversee and lead the hospital's redevelopment strategy from planning through execution, including Stage 1.1 updates and subsequent phases.
- Act as the primary liaison with the Ministry of Health, Ontario Health, municipal planners, and legal advisors.
- Direct the procurement and management of external consultants including hospital planners, land-use planners, engineers, architects, and environmental experts.
- Support the initiation and functioning of the Board Redevelopment Committee and the Board Community Redevelopment Committee.
- Oversee consultation processes with First Nation community and ensure meaningful engagement is integrated into planning.
- Ensure timely completion of key deliverables such as the Environmental Impact Statement, updated Memorandum of Understanding with Omni quality living, and functional planning documents.
- Provide oversight of capital planning budget and reporting to the CEO and Board of Directors.
- Promote a culture of accountability, transparency, and partnership internally and externally.

**PATIENT SAFETY**

Follows safe and healthy work practices to minimize risk to self, staff, patients, and visitors by:

- Participating in patient safety training, including Core Education and risk management protocols.
- Following infection prevention and control standards during redevelopment planning and execution.
- Promptly reporting safety-related incidents or near misses.

**HEALTH AND SAFETY**

- Complies with the Occupational Health and Safety Act and CMH Health and Safety policies.
- Attends required health and safety training (e.g., WHMIS, fire safety, and ergonomics).
- Reports unsafe conditions and cooperates with return-to-work programs.

**EDUCATION/EXPERIENCE**

- Master's degree in health administration, Planning, Architecture, Engineering, or a related field.
- Minimum 7–10 years of progressive leadership experience in healthcare capital projects, infrastructure planning, or health system redevelopment.
- In-depth understanding of the Ontario MoH Capital Planning process and Ontario Health requirements.
- Proven track record of managing large-scale healthcare projects and multi-stakeholder planning processes.

## SKILLS AND ABILITIES

- Strategic thinker with excellent leadership and problem-solving skills.
- Strong political acuity and ability to build trust with internal and external stakeholders.
- Knowledge of Indigenous engagement best practices.
- Financial acumen related to capital planning and budgeting.
- Exceptional written, verbal, and visual communication skills.
- Familiarity with public procurement, contracts, and legal frameworks in hospital development contexts.
- Demonstrates behaviour aligned with CMH's values: Be Our Best, Better Together, Act Responsibly, Learn and Grow, and Create Possibilities.

## EQUIPMENT USED

- Standard office equipment and project management software (e.g., MS Project, Excel).
- Visualization, planning, and virtual design tools, as applicable.

## PHYSICAL / MENTAL DEMANDS

- Prolonged periods of computer use and sitting in meetings.
- Ability to manage multiple competing deadlines in a high-pressure environment.
- Strong mental focus required for complex strategic planning and stakeholder negotiations.

## IMPACT OF ERRORS IN JUDGEMENT

- Errors in judgment can lead to project delays, financial loss, non-compliance with government standards, or reputational damage to the organization.

## WORK ENVIRONMENT

- Remote/hybrid office environment with occasional on-site presence at construction/renovation zones.
- Occasional travel to the Ministry, Ontario Health, or vendor/consultant offices may be required.

## HOW TO APPLY:

Email your resume and cover letter to [careers@cmh.ca](mailto:careers@cmh.ca) with the job title and competition number **M25-04** in the subject line. Those selected for an interview will be contacted.

## OUR HOSPITAL:

At CMH we have a 38-bed in-patient unit, Emergency Department, Day Surgery, Diagnostic Imaging, Laboratory and more. We serve the area between Peterborough and Belleville, providing the only Hospital between these two larger centres.

## OUR COMMUNITY:

Campbellford is a small, picturesque town in the heart of the municipality of Trent Hills. Living in Trent Hills will bring you closer to nature, offering an outdoor lifestyle with close proximity to the Trent Severn Waterway, Ferris Provincial Park, and a wealth of trails for ATVs and snowmobiles.

*We thank all applicants for their interest in Campbellford Memorial Hospital. In an effort to promote employment equity, we welcome applications from all qualified individuals including Aboriginal persons, immigrants, members of minority groups, women and persons with disabilities. Accommodation is available on request for candidates taking part in all aspects of the selection process.*