



Campbellford Memorial Hospital

146 Oliver Road, Campbellford, ON K0L 1L0 • 705-653-1140 • www.cmh.ca

Job Posting – CUPE Local 2247

Position: Casual Materials Management Porter

C26-05

Department: Support Services

Classification: Casual

Position summary: Campbellford Memorial Hospital is seeking a dedicated and reliable Materials Management Porter to join our Support Services team. The successful candidate holds a Grade 12 diploma or equivalent experience and has worked in a storeroom environment. They possess strong computer skills, particularly in materials management and inventory control using Microsoft Office. They are knowledgeable about healthcare supplies, able to prioritize tasks effectively, and communicate clearly both verbally and in writing. Physically capable of handling moderately heavy workloads, they work well independently and as part of a team, consistently performing duties with accuracy to meet deadlines.

Qualifications:

- Grade 12 diploma or equivalent combination of education and experience.
- Experience working within a storeroom environment

Required Skills:

- Strong computer skills/knowledge related to materials management and inventory control procedures, including Microsoft Office Suite
- Knowledge of health care supplies
- Demonstrated ability to prioritize workflow
- Ability to effectively communicate verbally and in writing
- Physically able to cope with moderately heavy workload on a regular basis
- Ability to work as a team player as well as independently
- Must perform duties with accuracy, in order to meet deadlines effectively and consistently

Hours of Work: Monday to Friday 8am to 4pm

Wage Rate: \$27.32 to \$28.98

AI Disclosure: If any AI or automated tools are used during the screening or selection process, all results will be reviewed by a member of our HR team before any hiring decisions are made.

Vacancy Status: This posting is for an existing vacancy.

Accessibility Statement (AODA): We thank all applicants for their interest in Campbellford Memorial Hospital. To promote employment equity, we welcome applications from all qualified individuals including Indigenous persons, immigrants, members of minority groups, women, and persons with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Our Purpose: [We Touch Lives with Care](#)

Union Details: This position follows the CUPE Local 2247 collective agreement, Article 9.05, which governs job classifications and seniority rights.

Application Process: Submit applications quoting Competition Number **C26-05** to Jennifer Bonnici Elias, Human Resources, via email at careers@cmh.ca

Accommodations: If you require accommodations during any part of the application process, please notify **Jennifer Bonnici Elias** at jbonnicielias@cmh.ca. All requests will be handled in confidence in compliance with accessibility standards.

