

## BOARD OF DIRECTORS MEETING

Thursday, May 5, 2016 – 6:15 p.m. – 6:40 p.m.

Location: CMH Board Room

**PRESENT** – Tim Chennette (Chair), Jan Raine, David Pollack, Kevin Huestis (by phone), Rosemarie Peikes, Gord Park, Bruce Thompson, Valerie Przybilla, Derek Nice, Susan Armstrong, Karen MacGinnis, Brad Hilker, Dr. Nana Hou, Craig Hitchman, Dr. Neil Pritchard.

**REGRETS** - Alex Davidson, Nancy French, Ann Anderson.

**GUESTS FOR FUNDRAISING FEASIBILITY REPORT SESSION ONLY:** John Russell, Cindy McMurray, Ashley Tinney-Fischer (all from the CMH Foundation Board), Chris Hobbs from Inspire

**PUBLIC - AFTER FEASIBILITY REPORT** - Joanne McIntosh.

**STAFF PRESENT** – Lynda Tinney, Executive Assistant and Recorder, Lisa Curle, CMH Finance Manager and Sue Dickens, Press.

AGENDA ITEMS and DISCUSSION	DECISION POINTS
<b>FUNDRAISING FEASIBILITY REPORT – 4:30 p.m. to 5:00 p.m.</b>	
John Russell introduced Chris Hobbs from Inspire. Chris presented an overview of the feasibility study final report. Members were given a copy of the report. There was a general discussion and question and answer period around the various components of a new hospital including fundraising, the critical importance of strong communications and the leadership role of the hospital board members and CEO.	For information purposes.
<b>PRIVACY OFFICER REPORT</b>	
CMH's Privacy Officer, Sandra Beatty, gave a privacy and freedom of information presentation. Sandra talked about the ongoing audits and privacy education provided to staff and volunteers. Sandra also touched on retention and destruction of hospital and health records and the Board's confidentiality policy 1-130	For information purposes.
<b>EDUCATION: TESTOSTERONE AT THE TABLE: BOARDROOM POLITICS</b>	
Derek Nice presented an interesting and engaging educational session on "Testosterone at the Table: Boardroom Politics. Derek talked about a case study, failure in governance, lessons learned and Board fiduciary duties.	For information purposes.
<b>1. CALL TO ORDER</b>	Tim Chennette called the meeting to order 6:15 p.m.
<b>1.1 Quorum</b>	A quorum was confirmed.
<b>1.2 Approval of Agenda</b>	MOVED by David Pollack; SECONDED by Karen MacGinnis and CARRIED that the agenda be approved with the addition of 5.3 – OHA Workshop.

AGENDA ITEMS and DISCUSSION	DECISION POINTS
<b>1.3 Declaration of Conflicts</b>	None declared.
<b>2. APPROVAL OF PREVIOUS MEETING MINUTES</b>	MOVED by Bruce Thompson; SECONDED by Rosemarie Peikes and CARRIED that the minutes of the Board of Directors meeting held on April 7, 2016 be approved.
<b>3. BUSINESS ARISING FROM MINUTES</b> <i>(not otherwise covered on agenda)</i>	There was no business arising.
<b>3.1 NRC Picker Response Rate</b> Jan Raine provided some statistics for the 3 <sup>rd</sup> quarter NRC Picker survey responses. In patients – 289 responded out of 1200 = 31% response rate ER – 185 responded out of 600 = 21%.	For information purposes.
<b>4. STRATEGIC MATTERS</b>	
<b>4.1 President &amp; CEO Report</b> Brad Hilker gave his report that was circulated in advance. Physician recruitment continues to be a priority for the hospital. The Trent Hills Family Health Team and our hospital have piloted a system to identify frequent users of the ED and how services could be provided in an integrated way to meet the goals of the patient. Brad provided an update in terms of capital equipment. Brad thanked the Auxiliary to CMH for the generous gift of \$40,000 that is being used to purchase a portable ventilator, an electric bed and a convection steamer for the kitchen. The Auxiliary raised way above their target. Identified in our contingency capital plan was the need to replace our Autoclave. Basically, this piece of equipment is used to sterilize instruments that are used in a variety of procedures. It is an older machine that is not expected to last through this year and therefore we will need to proceed with purchasing and installing this much needed equipment that is estimated to cost \$90,000 plus installation costs.	For information purposes.
<b>4.2 Chief Nursing Officer Report</b> Jan Raine gave her report that was circulated in advance. Accreditation Canada's Worklife Pulse Survey deadline is May 30 <sup>th</sup> . This year's Nursing Week theme was "With you every step of the way". The 2 <sup>nd</sup> Annual Cathy Archer award will be awarded during the Nurses' Tea. A critical care course is being offered at CMH. There are a lot of new nurses who want more education because with the new model we are keeping patients here rather than sending them out and this requires more nursing. The nurses are very excited about this educational opportunity in house and thank the CMH Foundation for the funding assistance to provide this course.	For information purposes.

AGENDA ITEMS and DISCUSSION	DECISION POINTS
<p>June 17 is officially Seniors' Day. Some activities will be planned.  Lou Rinaldi, MPP for Northumberland/Quinte West, will be at CMH next week as part of Take Your MPP to Work day. Board members are welcome to attend the luncheon with the front line nursing staff.</p>	
<b>5. BUSINESS/COMMITTEE MATTERS</b>	
<p><b>5.1 Board Retreat</b>  A general discussion was held around the recent Board retreat. It was felt the speakers were great and it was good interacting with the CCAC and other external agencies and to have them participate and offer some opinion as well.</p>	For information purposes.
<p><b>5.2 Chief of Staff Report</b>  Dr. Neil Pritchard presented the Chief of Staff report that was circulated in advance. Dr. Pritchard observed the higher level of occupancy norm and how it will impact the hospital and put added burden on staff.  Dr. Hou circulated a list of physicians requesting reapplication and application approvals. The Credentials Committee and MAC approved all the reapplications and applications listed on Schedule A attached to these minutes and recommends approval to the Board.</p>	<p>MOVED by Valerie Przybilla; SECONDED by David Pollack and CARRIED that the reapplications and applications for physicians privileges as listed on Schedule A to these minutes is approved as recommended by the Medical Advisory Committee.</p>
<p><b>5.3 OHA Workshop</b>  Tim Chennette talked about the presentation he gave as a guest speaker at OHA's Small Rural and Northern workshop on the topic of <i>Health Care Transformation – Engaging with Our Community</i>  Tim noted that CMH is well on the path of integrating with other agencies and is working towards more. Interestingly, other guests talked about the mapping they are doing and the frameworks they are developing.</p>	Lynda Tinney will email Tim's presentation to the Board.
<p><b>6. THE MATERIALS</b>  <i>(any Board member may request that any of "The Materials" be moved to the Board meeting agenda)</i></p>	
<p>6.1 CMH Foundation  6.2 CM Health Centre  6.3 Auxiliary to CMH</p>	There were no requests to remove any of the Materials listed to the Board meeting agenda.
<b>7. TERMINATION</b>	MOVED by Gord Park; SECONDED Derek Nice and CARRIED to terminate the meeting at 6:40 p.m.
<b>8. IN CAMERA SESSION</b> – Separate Agenda. Minutes taken.	

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Tim Chennette,  
Chair, Board of Directors

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Brad Hilker,  
Secretary, Board of Directors