

BOARD OF DIRECTORS MEETING

Thursday, October 8, 2015 – 5:00 p.m. – 6:10 p.m.

Location: CMH Board Room

PRESENT – Tim Chennette (Chair), Jan Raine, David Pollack, Ann Anderson, Rosemarie Peikes, Karen MacGinnis, Gord Park, Kevin Huestis, Craig Hitchman, Derek Nice, Nancy French, Susan Armstrong, Alex Davidson, Valerie Przybilla, Brad Hilker, Dr. Celeste Collins.

GUEST – Lisa Curle, CMH Finance Manager.

REGRETS – Dr. Joe Barbero, Bruce Thompson.

THE PRESS WAS PRESENT

RECORDER – Lynda Tinney, Executive Assistant.

AGENDA ITEMS and DISCUSSION	DECISION POINTS
EDUCATION Trish Baird, Executive Director of Community Care Northumberland (CCN) was introduced. Trish gave a presentation and talked about the programs and services CCN offers and how they work in collaboration with other groups and partners, including CMH. Trish talked about the partnerships that enhance delivery of local programs and services so people can remain healthy and independent in their own homes. Programs such as Home At Last is a one-time settlement at home and the services can include transportation, grocery shopping, medication pickup, preparation of a small meal, personal care and/or homemaking. Between April and August of this year a total of 83 Home At Last referrals were received and 19 were from CMH. The Home First initiative is a collaborative partnership among CMH, CCN, Northumberland Hills Hospital (NHH) and the Community Care Access Centre (CCAC). Trish talked about their dedicated volunteers and how they contributed significant hours of service. Other programs include Meals on Wheels and the Friendly Visiting Program. CCN does a significant amount of fundraising.	For educational purposes.
1. CALL TO ORDER	Tim Chennette called the meeting to order at 5:45 p.m.
1.1 Quorum	Tim Chennette confirmed a quorum.
1.2 Declaration of Conflicts	None declared.
1.3 Approval of Agenda	MOVED by David Pollack; SECONDED by Karen MacGinnis and CARRIED that the agenda be approved with no changes.

AGENDA ITEMS and DISCUSSION	DECISION POINTS
2. APPROVAL OF PREVIOUS MEETING MINUTES	MOVED by Valerie Przybilla; SECONDED by Alex Davidson and CARRIED that the minutes of the Board of Directors meeting held on September 10, 2015 be approved.
3. BUSINESS ARISING FROM MINUTES <i>(not otherwise covered on agenda)</i>	
3.1 Capacity of the GAIN Clinic In response to the question asked at the September Board meeting regarding the capacity of our GAIN clinic, Jan Raine advised that capacity is adjusted accordingly with any of the 12 GAIN clinics in our LHIN to address patient needs. Currently there are 154 referrals and the clinic is growing rapidly. The geriatric physician is coming more often (twice per month) and is seeing more acute patients with more intensive needs. The wait list is 2 months.	For information purposes.
4. STRATEGIC MATTERS	
4.1 President & CEO Report Brad Hilker presented and elaborated further on the topic of partnerships in his report. Having just heard a presentation from Community Care Northumberland about their programs and partnerships in terms of shared services with CMH spearheaded by Lisa Curle, Brad highlighted two other partnerships: <ol style="list-style-type: none"> 1) the Central Ontario Healthcare Procurement Alliance (COHPA) which is a buying group providing source to pay services in support of the affiliated hospitals, of which CMH is one; and the 2) Canadian Medical Equipment Plan that is a number of organizations brought together to repair and provide maintenance to pieces of equipment at a lower cost. Over the last two years, CMH has saved a significant amount of dollars. Brad concluded his report referencing a press release promoting Mental Health Week from October 5 to 10 and the story about an area resident and client of the Campbellford and District Community Mental Centre Centre.	For information purposes.
4.2 Chief Nursing Officer Report Jan Raine presented her report that was included in the package. The hospital received a good response to the advertisement for a full time pharmacist and narrowed it down to 4 candidates for second interviews. An offer was made yesterday to a pharmacist who has hospital experience and was accepted. She begins in two weeks and will be shared with the GAIN clinic. The first senior friendly walkabout was done yesterday. A patient experience advisor was recruited and will join in the walkabouts upon their return from holiday. When doing the walkabouts, the group looks at everything from a senior and accessibility perspective. The need to focus on way-finding and accessibility signs was identified as items to address. A report will be drafted and shared with the team and then a cost analysis will be done and the items will be prioritized.	For information purposes.

AGENDA ITEMS and DISCUSSION		DECISION POINTS
A webinar on “Accreditation – Getting Started with Qmentum” is booked for October 14, 2015.		
5. BUSINESS/COMMITTEE MATTERS		
5.1 Chief of Staff Report Dr. Celeste Collins read her report that was circulated in the package. An update was provided on the hospitalist service. Dr. Collins introduced the new Hospital/Dr of the Week Collaboration arrangement and thanked Dr. Neil Pritchard for taking on the pioneering role as our first hospitalist. Performance reviews for all medical staff have been completed. Dr. Collins concluded her report with recommendations from MAC for approval of hospital privileges.		MOVED by Karen MacGinnis; SECONDED by Valerie Przybilla and CARRIED that the following physicians be granted Term privileges as recommended by the Medical Advisory Committee; Drs. Ryan Dobbs, Britt Lehman-Bender, Ravinder Mand, Ransri Perera, Sammy Vaidyanathan and Edward Xie.
6. THE MATERIALS <i>(any Board member may request that any of “The Materials” be moved to the Board meeting agenda)</i>		
6.1 CMH Foundation 6.2 Auxiliary to CMH 6.3 CM Multicare Lodge 6.4 Trent Hills Recruitment & Retention		There were no requests to remove any of the Materials listed to the Board meeting agenda.
7. TERMINATION		MOVED by David Pollack; SECONDED by Gord Park and CARRIED to terminate the meeting at 6:10 p.m.
8. IN CAMERA SESSION – Separate Agenda. Minutes taken.		
9. IN CAMERA SESSION WITH CEO (EXCLUDING STAFF) – No minutes taken.		
10. MEETING WITHOUT MANAGEMENT – No minutes taken.		

Tim Chennette,
Chair, Board of Directors

Brad Hilker,
Secretary, Board of Directors